How to access the registration system

- Log-in to **C**oogle and sign in with KMITL-email (@kmitl.ac.th) 1.
- 2. Click https://www.reg.kmitl.ac.th/index/index.php
- 3. Click : Login >> Login to the system



4. Login with Google Authentication Using University's account



Choose your google account (@kmitl.ac.th) 5.



- Choose menu : Grading system 6.
- 7. Choose "set grade format and save grades"

rgraduate	Graduate	
		Information system for teachers Department and group
Profile	K	Grading System
Class Timetab	le(All)	▹ Set Grade Format and Save Grades
Student's Profi	ile 🖁	Download and Upload Score Spreadsheet
List of Student	ts and E-mails	▹ Print Grade Report
Grading Syste	m	
Assessment TQF5 Docume Teaching Asse Admission Sys	ents essment stem	 Change Incomplete 'I' Grade Manual Change Grade (excluding an 'I' grade) Manual Change Grade to S,U (excluding an 'I' grade) ¹⁰⁰/₁₀₀ Manua
View Registrat System	tion Queue	Make Change to Grade Report Manua W
⊩แบบประเมินระบ ⊳Setting	บตัดเกรต 🖸 🦷 🖁	o Guidelines for cutting grades through the Internet. 🗾
⊧ Log out	Â	

8. Determine the grading

8.1 Select your subject

Grading Method >> Separate group (In the case that you have several sections and need to assign grades for each section separately.)

Grading Method >> <u>All group</u>

(In the case that you have several sections and need combine the grades in all.)

		Determine t	the grading										
	Asst. Prof. Dr.Amata Anantpinijwatna Department:Chemical Engineering Faculty:Engineering												
	Semester: 1 V/ 2565 V												
SI	ubject code	Subject name	Number of sections	Grading method	Use the grading system								
🔊 010	006504	PHILOSOPHY OF SCIENCE	2	Separate group 🗸	🔿 Not used 🛛 💿 use								
🔊 <mark>010 🗠</mark>	006505	CREATIVE THINKING	3	All groups 🗸	Not used O use								
8.2 l	Jse t	he grading system >> click <mark>use</mark>											

9.Scroll down >> Click Save/update

🔊 96642149 IMAGINATIVE ART

2 All groups ● Not used Ouse The total number of courses that you are responsible for 53 subject Save / Update data <- If the course or the number of stude

~

10. Scroll Down for "Scoring and Cutting Grades"

10.1 Select your subject >> Click "Save Grade"

ดู่มือการใ	เช้งานโปรแกรม	Scoring and cutting grad Asst. Prof. Dr.Amata Anantpinijwatna Department:Chemi	les cal Enginee	ring Facu	lty:E	ngineering	
🖄 Prog	gram Manua	Semester:	1 • / 25	65 🗸			
	subject code	Subject name	Section	Number of students		Save Grade	Check grade
r	01006504	PHILOSOPHY OF SCIENCE	All Group	85		Save Grade	Check grade
P	01006505	CREATIVE THINKING	All Group	75		Save Grade	Check grade
r	01006508	DIGITAL ECONOMY	All Group	133		Save Grade	Check grade
1	01006511	THAI SOCIETY AND CULTURE	All Group	89		Save Grade	Check grade
1	01006512	ASIAN STUDY	All Group	126		Save Grade	Check grade
r	01006520	LEADERSHIP AND PERSONAL DEVELOPMENT	All Group	43	Z	Save Grade	Check grade
P	01006532	LOGIC AND CRITICAL THINKING	All Group	62		Save Grade	Check grade
ick <mark>c</mark>	ot Cro	ding scale and sustemize your set	oro ron		+h	on Savo	

11. Click Set Grading scale and customize your score range >>then Save

			Cooling System and grading	
			Term 1 year 2565	
	0100	6504 PHILOSOP	HY OF SCIENCE Section 101 (Number of students: 41)	
Т	eacher :Asst. Pr	of. Dr.Amata Ana	ntpinijwatna Department:Chemical Engineering Faculty:	Engineering
Set Gr	ading Scale	Set Score Weight	Record Scores Check Scores and Grades G	rade Distribution
arade cutting p	pattern : 🔍 Cus	stomize the score	range OCut grades using T-Score OCut grades	using Mean-SD
ass or not pas	is (S. U)			
grade	Score from	Up to the score	meaning	Credits multiplie
A	80	Upper	Excellent	4.00
B+	75	79.99	Very Good	3.50
В	70	74.99	Good	3.00
C+	65	69.99	Fairly Good	2.50
С	60	64.99	Fair	2.00
D+	55	59.99	Poor	1.50
D	50	54.99	Very Poor	1.00
F	lower	49.99	Failed	0.00
1			Incomplete	
save				

12. Click "Set Score Weight"

How to

The Score Type and Weights page is shown below.

There can be maximum 4 types of score, each type must be named.

Each type of score consist of "Full score" of that type and "Weight" of that score type.

From example below, two types (Midterm and Final) of scores are used.

The Midterm full score was 100, and its weight was 20%; while the Final full score was 100, and weight 80% The "Full score" and "Percentage" can both be changed. Summation of "Per

centag	e" must be 1	00. Then	click <u>"rec</u>	<u>cord"</u>					
			Scoring system	and grading					
			Term 1 ye	ar 2565					
	01006	504 PHILOSOPH	IY OF SCIENCE	Section 101 (Number	of students: 41)				
Teacher : Asst. Prof. Dr. Amata Anantpinijwatna Department: Chemical Engineering Faculty: Engineering									
	Set Grading Scale	Set Score Weight	Record Score	s Check Scores a	nd Grades Gra	de Distribution			
							Click "use"		
rank	Evaluation	Full score	Percentage	category	Announced	Use this rating range	CUCK <u>usc</u>		
1				Quiz 🗸	Announce	🔾 use 💿 Not used	lf you need		
2				Quiz 🗸	Announce	🔾 use 💿 Not used			
3	Midterm	100	20	Midterm Exam 🗸	Announce	use O Not used	this score		
4	Final	100	80	Final Exam 🗸	Announce	use O Not used	type		
							type		
	-								
Record	1								

13. Back to front page >> Choose menu "Download and upload score spreadsheet" Click "Download" to download Excel score sheet file

Undergraduate	Graduate						
		Info	rmation system for teachers Dep	artment and grou	p		
⊱ Profile		K		Grading Syster	n		
F Class Timetal	ble(All)	Î T	▶ Set Grade Format and Save G	ades			
L F Student's Pro	file	i o	Download and Upload Score Spreadsheet				
▹ List of Studen	ts and E-mails	F	Print Grade Report		-		
Grading Syste	em	1					
► Assessment		1	Change Incomplete 'I' Grade	Manual			

Download and Upload file, score table and grade

Asst. Prof. Dr.Amata Anantpinijw	atna Department:Chemical Engine	ering Faculty	y:Engineering	
	Semester: 1 V 2565 V			
fix font : 🔁				
hingt		Number		

	name	Subject ID	Section	of student	Download file	Upload file
:	01006504	PHILOSOPHY OF SCIENCE	101	41	Download	Upload
s	01006504	PHILOSOPHY OF SCIENCE	102	44	Download	Upload
c)	01006505	CREATIVE THINKING	101	43	Download	Upload
c 🗈	01006505	CREATIVE THINKING	102	0	Download	Upload
ß	01006505	CREATIVE THINKING	103	32	Download	Upload

You are required to fill students' scores into the grey boxes only. Four grey column because four type of score has been set via the system.

			ใบบันทึก	คะแนนแร	ละตัดเกร	n			หน้า: 1/2
		1	ระจำภาคเรี	มนที่ 2 ปีก	าารศึกษา	2562			
		9059000000	0000000	ທຸກກລຸ່ມ	(จำนวเ	นนักศึกษ	า 67 คน))	
ลำดับ	รหัส นศ.	ชื่อ - นามสกุล	าดูงานไ	ข้าขั้นเรีย	Midterm	Final	รวม%	เกรค	ประเภท
			เพิ่ม 40 เ	ค.เค็ม 10 ค	เดิม 25 ค	เค็ม 25 ค	100%		
1	59XXXXXX	นางสาวA	40	10	15	20	85		Credit
2	59XXXXXX	นางสาว B	35	10	19	21.5	85.5		Credit
3	60XXXXXX	นาย C	40	10	16	22.5	88.5		Credit
	-								

How to access the registration system

14. Back to front page >> Choose menu "<mark>Download and upload score</mark> spreadsheet"

		4			สำนักทะเบียนเ	เละประมวลผล			
5	ะบบสา	ารสนเทศอาจารย	สถาบันเทคโนโลยีพระจอมเกล้าเจ้าคุณทหารลาดกระบัง						
	Download and Upload file, score table and grade Asst. Prof. Dr.Amata Anantpinijwatna Department:Chemical Engineering Faculty:Engineering Semester: 1 ▼/ 2565 ▼ How to fix font : Subject ID Section Number of student Subject ID Section Number of student								
	Asst. Prof. Dr.Amata Anantpinijwatna Department:Chemical Engineering Faculty:Engineering Semester: 1 v)(2565 v) w to fix font : 5								
		Semester: 1 V	2565 🗸						
Ho	w to fix font	: 🔁							
	Subject name	Subject ID	Section	Number of student	Download file	Upload file			
r	01006504	PHILOSOPHY OF SCIENCE	101	41	Download	Upload			
P	01006504	PHILOSOPHY OF SCIENCE	102	44	Download	Upload			
P	01006505	CREATIVE THINKING	101	43	Download	t Upload			

15. Click Choose File to Upload to your Excel score sheet file and click record



Displays a description of how to upload data files into the scoring system and cut grades.

16. The systems will show the draft grade report.

					5	Scorin	g system and	grading						
						Т	erm 1 year 25	565						
		0100	6520 LI	EADERSHIP	AND PEF	RSON	AL DEVELOP	MENT /	All gro	up (Num	ber of stud	dents: 4	3)	
	Te	acher	:Asst. I	Prof. Dr.Amat	ta Anantp	inijwa	tna Departmei	nt:Chem	ical E	ngineerir	ng Faculty	:Engine	ering	
	Set Gra	ading S	Scale	Set Score	Weight	Rec	ord Scores	Check	Score	s and Gr	ades (Grade D	istribution	
		Gra	de cutti	ng criteria				Summa	ary of	grade cu	t : average	e score	3.17	
Α	score	80	%	Up			No. of studer	nts A	19	person	Min =	1	Max =	94
B+	score	75	%	to score	79.99 %		No. of studer	nts B+	8	person	Mean =	74 70	Std.Dev.	15.95
В	score	70	%	to score	74.99 %		No. of studer	nts B	2	person			=	
C+	score	65	%	to score	69.99 %		No. of studer	nts C+	5	person	v	ariant =	254.31	
С	score	60	%	to score	64.99 %		No. of studer	nts C	4	person				
D+	score	55	%	to score	59.99 %		No. of studer	nts D+	4	person	20			
D	score	50	%	to score	54.99 %		No. of studer	nts D	0	person	F			
F	lower	49.99	9 %				No. of studer	nts F	1	person	15			
s	Satisfac	ctory					No. of studer	nts S	0	person	E			
U	Unsatis	factor	v				No. of studer	nts U	0	person	10			
1	Incomp	lete					No. of studer	nts I	0	, person	10	8		
-	Resign						No. of studer	nts _	0	, person			5	
							Tota		43	person	5 -			
											-			1

17. Scroll down to bottom of the page >> click "Print preview"

Total number of students 43 person



18. click "<mark>Print</mark>" Registrar KMITL × | 🔀 Registrar KMITL

Subj. ID 01006520 LEADERSHIP AND PERSONAL Subject DevELOPMENT Teacher Asst. Prof. Dr.Amata Anantpinjiwatna	Report Preview - Scoring system and All group Engineering	grading year 1/2565		New tab New wind New Incog	ow gnito wind	dow Ctrl	Ctrl+N Ctrl+N
Grade cutting criteria A Scree 80 % Up A Scree 75 To 7299 % B Scree 75 To 7299 % B Scree 70 % To 7498 % C Scree 60 % To 6498 % D- Scree 50 % To 6498 % D Scree 50 % To 6499 % J Scree 50 % To 6499 % U Unastrictory U Unastrictory U Unastrictory U Incomplete - Parenty HASH -	Summary of grade cut : ave No. of students A 19 person No. of students B 8 person No. of students B 2 person No. of students C 5 person No. of students C 4 person No. of students D 4 person No. of students D 0 person No. of students D 0 person No. of students U 0 person No. of students <th>Prage score 3.17 Min = 1 Max = 94 Man = 74.70 Stc. Dev. = 15.65 Variant = 254.31</th> <th></th> <th>History Download Bookmark Zoom Print Cast Find More tool Edit Settings Help Help Exit</th> <th>s s Cut</th> <th>00% + Сору</th> <th>Ctrl+J Ctrl+F Ctrl+F Pas</th>	Prage score 3.17 Min = 1 Max = 94 Man = 74.70 Stc. Dev. = 15.65 Variant = 254.31		History Download Bookmark Zoom Print Cast Find More tool Edit Settings Help Help Exit	s s Cut	00% + Сору	Ctrl+J Ctrl+F Ctrl+F Pas
Summary of grade Subject 01006520 LEADERSHIP AND PERSONAL DEVELOPMENT Order Student D Name - Surname	Attendance & Act Project Midterm Final Total 15.00 Total 25.00 Total 30.00 Total 30.00	Summary Total Total% 100.00 100.00 Grade / Type					



20. Click >> Save

8, ID (bject (cher / A 8 I+ 8 S 8 S+ 8	D1006520 LEADERSHI DEVELOPM Asst. Prof. D	P AND PERSONAL ENT r Amata Anantpinijwatna		Report Previe	w : Scoring s A	ystem and gr I group	ading year	1/2565				
Lipiect Lipiect Lipiect Lipiect Lipiect Lipiect Lipiect Lipic Lipi	LEADERSHI DEVELOPM Asst. Prof. D	P AND PERSONAL ENT r Amata Anantpinijwatna				l group						
kaher J kaher	Asst. Prof. D	ENT r.Amata Anantpinijwatna										
A 2 I+ 5 3 5 5+ 5	Grade	r Amata Anantpinijwatna			Eng	ineering					Destination	Save as P
• 8	Grade											
		cutting criteria		Sum	mary of gra	le cut : aver	age scon	3.17				
	Score	80 % Up	No. of stude	ents A	19 p	reen	Min = 1		Max =	94	Pages	All
• •	Score	75 % To 79.99 %	No. of stude	ents B	• 8 p	rison 1	Mean = 74.	70 5	itd.Dev. =	15.95		
•	Score	70 % To 74.99 %	No. of stude	ents B	2 p	inson	Va	nant = 254.	31			
	Score	65 % To 69.99 %	No. of stude	ents G	4 10	20					Layout	Portrait
	Score	55 % To 59.99 %	No. of stude	ents D	• 4 p	nom						
	Score	50 % To 54.99 %	No. of stude	ents D	0 p	rison 15						
	ower 4	9.99 %	No. of stude	ents F	1 p	noan						
	Satisfactory		No. of stude	ents S	0 p	rison					More settings	
	Unsatisfactor	ny	No. of stude	ents U	0 p	rson ¹⁰						
	incomplete		No. of stude	ents I	0 p	rson						
R	tesign		No. of stude	ents -	0 p	s s		- <u> </u>				
	Prerequisite		То	lak	43 p	inson		2	п			
SH :										<u>ا أ</u>		
			25	565-1-01-0100	6520		A D+	B C+ I	D+	0 F		
						Pr	int Report I	Date 07/12/	2022 14:1	15:56		
	Su	mmary of grade	Score			Summary						
Subject 01006520 LEADERSHIP AND			Attendance			-						
	PERSO	NAL DEVELOPMENT	& Act	& Act Project Midte	Midterm	rinai	Iotal	Total%				
-	Student	Name - Sumame	Teles 15.00	T-1-1-25.00	Terter 20.00	T-1-1-20.00	100.00	100.00	Conde I	Turne		
Jue	ID	Name - Sumame	10(a) 13.00	10(a) 23.00	10(a) 30.00	1018-30.00	100.00	100.00	Graue /	Type		
1	62011125	นางสาวจิรชยา วุ่นคง	9.00	20.00	16.00	22.00	67.00	67.00	C+	Cr		
2	62011149	นางสาวมฆพร โรจนปัญญา	13.00	22.00	26.00	29.00	90.00	90.00	Α	Cr		
3	62011173	นายนนทีวัฒน์ อำนวยผล	7.00	22.00	28.00	30.00	87.00	87.00	Α	Cr		
4	62011177	นายณัฏฐ์ จดุรัส	12.00	22.00	21.00	23.00	78.00	78.00	B+	Cr		
5	62011206	นางสาวภูภิณี นิยมชน	13.00	21.00	23.00	27.00	84.00	84.00	Α	Cr		
6	63011106	นายอริย์รัช วัฒนรัชพงศ์	12.00	20.00	9.00	15.00	56.00	56.00	D+	Cr		
7	63011123	นางสาวชนินาถ พูนลาภทวีผล	11.00	15.00	15.00	17.00	58.00	58.00	D+	Cr		
8	63011130	นายชยามร นิมิตรสมุทร	12.00	22.00	14.00	17.00	65.00	65.00	C+	Cr		
9	63011140	นายชุติพนธ์ ธีรกูลวิจารณ์	11.00	20.00	25.00	29.00	85.00	85.00	Α	Cr		
10	63011153	W18Jeff Matthew Catacutan	13.00	21.00	26.00	28.00	88.00	88.00	Α	Cr		
11	63011163	นายกมนทรรศน์ วฒิวงศ์	12.00	21.00	25.00	25.00	83.00	83.00	A	Cr		
12	63011168	นางสาวกัญญารัตน์ ธรรมรัตน์	12.00	15.00	14.00	20.00	61.00	61.00	c	Cr		
13	63011172	นายกิดติกวิน สถาวรานนท์	13.00	21.00	24.00	30.00	88.00	88.00	A	Cr		
	63011184	นางสาวลักษณ์มน เลาพะวณีช	9.00	19.00	28.00	30.00	86.00	86.00	A	Gr		
14			0.00	10.00	20.00	30.00		-0.00				

21. Please review the following details when you receive your draft grade report.

- O Course Id
- O Course name
- O Group
- O Student's name list
- O Grade and Score
- O The number of student
- O Average Grade

22. If you draft grade report is <mark>correct</mark>, please submit the <mark>complete grade report</mark> at GenEd Office.

* Once the final grade report file has been confirmed, grades cannot be changed.

then please double-check it.

Please submit a memo to further explain if your grade point average (GPA) is less than 1.8 or more than 3.5.

GPA should range between 1.8 to 3.5.

If your GPA is less than 1.8 or greater than 3.5,

Lecturers should also make the following

clarifications:

- 1. grading criteria
- 2. course outcomes
- 3. scoring proportion according to course outcomes
- 4. scoring details
 - Assigments, report, exam that use to determine

outcomes

- Examples for each scoring range
- Scoring Rubric

How to access the registration system to submit complete grade report and tracking Log-in to \bigcirc oogle and sign in with KMITL-email (@kmitl.ac.th) Printing the complete grade report 1. 2. Click https://www.reg.kmitl.ac.th/index/index.php 1. Steps for submitting grades 3. Click : Login >> Login to the system 1.1 : For Thai Program: select , General Education office (90XXXXXX)

2.

4.

1.2 For International Program : General Education office,

International Program (96XXXXXX)

- Select " Office of General Education"
- 3. Click "Confirm" Once the final grade report file has been confirmed, grades cannot be changed. then please double-check it.

Please submit a clarification file in PDF format to further explain if your grade point average (GPA) is less than 1.8 or more than 3.5.





Select "Grade Submission System" or https://grade-1.

submission.reg.kmitl.ac.th/user/login for tracking.

sign in with KMITL Email

rses •	Pendi	ng											
	Rencing	In progress	Completed Rejected										
	ระดับการศึกษ		อ				191011						
	nois	neus					,	าควิชา					
	Search												
	Submit date	Subject ID	Subject name	Instructor	Education level	Year	Semester	Faculty	Department	Section	Grading type	Approval status	Deta
	26 Jan 2024	01266311	ELEMENTS OF SOFTWARE CONSTRUCTION		เรียญาตรี	2564	1	คณะ วิศวกรรมศาสตร์	สำนักงานบริหารหลักสูตรวิสวกรรม สหวิทยาการนานาชาติ	309,310	การตัดเกรด วิชาทั่วไป	pending	6
			ELEMENTS OF SOFTWARE		Beenad	2566	1	90.7	สำนักงานบริหารหลักสูตรวิสวกรรม	903 913	การตัดเกรด	nendion	



Office of the Registrar ENG Login to the system gkut's Institute of Technology Ladk ทำหนดพิธีพระราชทานปริญญาบัตร 19 ผู้สำเร็จการศึกษา ประจำปีการศึกษา 2563 และ 2564 ปีการศึกษา 2563 วันพุธที่ 4 มกราคม 2566 TITL

🗙 | 🔯 Registrar KMITL 🛛 🗙 🤯 Office of the Registrar KMITL 🗙 🕂

Login with Google Authentication Using University's account 4.



- Choose menu : Grading system 5.
- 6. Choose "Print grade report"

🗙 🛛 🔯 Registrar KMITL

Undergraduate Gr	raduate	
		Information system for teachers Department and group
Frofile	K	Grading System
 Class Timetable(All)	Set Grade Format and Save Grades
For the student's Profile	L	Download and Upload Score Spreadsheet
List of Students and	d E-mails	Print Grade Report
→ Grading System		
Assessment		▹ Change Incomplete 'l' Grade Manual
FQF5 Documents	F.	Change Grade (excluding an 'l' grade) Manual
↓ Teaching Assessme	ent H	Change Grade to S U (excluding an 'l' grade) 🏧 Manua 🕕
Admission System	E	Make Change to Grade Report Manual
View Registration G System		
> แบบประเมินระบบตัดเร	ารด 🔁 🕴	o Guidelines for cutting grades through the Internet. 🗖
F Setting	Ř	
k Log out	R	

Printing the complete grade report:

* For Guest lecturers:

Teachers are not allowed to print the complete report. Please come to inspect and Print the complete report Only at the General Education Department, 10th floor.

* For Internal Lecturers:

Please follow steps listed below (no need to send via E-office)

	ระบบสารสนเทศ		สถาบันเทคในโดยีพระจอมเกล้าเจ้าคุณหหารลาดกระ					
	Ĥ	เพราะงานฉบับสมบูรถ	น่เพื่อส่งสำนั	าทะเบียนฯ				
	H0.93		กตคร์					
		ภาคการศึกษาที่:	1 - / 2564	~				
าหัสวิช	ชื่อวิชา		กลุ่ม จำนวน น		. ใบคะแนนและเกาด		สถานะพิมพ์ฉบับ สมบูรณ์	ผู้ที่พิมพ์ฉบับ สมบูรณ์
er 012663	1 ELEMENTS OF SOFTWARE CONSTRUCTION		ทุกกลุ่ม	20	Ø	ลุร่อพุล	ส่งแล้ว	90049
D15261	6 COMPUTER NETWORKING AND THE INTERNET		ทุกกลุ่ม	20	R	สงรายงามฉบับสมบูรณ์		90049
130162	9 OBJECT-ORIENTED ANALYSIS AND DESIGN		ทุกกลุ่ม	26	12	ส่งรายงาหฉบับสมบูรณ์		H 90049
130162	0 OBJECT-ORIENTED ANALYSIS AND DESIGN LA	BORATORY	ทุกกลุ่ม	26	R	สงรายงานฉบับสงบุรณ์		90049
130162	1 SOFTWARE PROJECT 1		HUUNEN	30	R	ส่งรายงานฉบับสมบูรณ์	-	H 10508
		ำนวนรายวิชาที่คุณรับ	เผิดขอบทั้งส์	แ5 วิชา				